

**Job Title: Graduate Building Surveyor - Fixed Term Contract**  
4 Years

**Salary: Band 7-Band 9 £32,061 - £42,838.p.a. + 17.8% employer pension contributions + Full APC support**  
(Progression through bands subject to successful completion of APC competencies)

**Line Manager: Building Projects Manager**

**Directorate: Housing, Neighbourhood and Building Services**

**Location: Civic Offices, Portsmouth**

Role is office based however you may occasionally need to travel as required between PCC Assets in Portsmouth, Havant, Gosport, Fareham and Winchester

**Hours: 37 Hours per week - hybrid working options**

**Who are we looking for?**

The Building Projects Team has recently undergone a restructuring, dividing the team into housing building projects and non-housing building projects. This role sits in the non-housing building projects team focusing on maintenance and improvement works to Portsmouth City Councils corporate buildings.

We are looking for Graduate Building Surveyors to join and expand our Building Projects Team who are looking to complete the RICS APC process. Any relevant surveying work experience would be advantageous but is not essential.

**What we can offer?**

We are fully committed to helping you develop and gain Chartered Membership of the RICS by providing an excellent structured Graduate programme to help you become a professionally qualified Chartered Building Surveyor.

We can offer a broad range of experience across our portfolio of over 900 corporate assets, including commercial office buildings, leisure and educational facilities and unique buildings such as Southsea Castle and the Spinnaker Tower.

- Lead your own projects
  - Feasibility studies
  - Building surveys
  - Preparing specifications and tender packages
  - Planning and building regulation applications
  - Contract Administration
  - Project Management
  - Client Management
  - Projects typically £100k to £5 million +





- Full APC support
  - Allocated mentor and 1-2-1 support
  - Monthly supervisor meetings
  - Tailored workload to ensure relevant experience is gained
  - Fully funded training courses and registration
  - Full mock interviews and extensive APC training regime
  - 100% pass rate over last 10 years
- Extensive benefits
  - Salary up to £42,838p.a
  - 27 days leave with bank holidays on top
  - Access to the excellent Local Government Pension Scheme (LGPS)
  - hybrid working options
  - Staff discounts at a range of companies including supermarkets and high street retailers
  - Excellent future career progression within PCC
  - Friendly work environment



### Who is the person?

1. Have a RICS accredited undergraduate degree or a RICS accredited Post-Graduate Diploma or Masters.
2. Have a passion for Buildings and be keen to develop a career in Building Surveying.
3. Be able to learn quickly and have an excellent work ethic to ensure objectives are met.
4. Be an excellent communicator and be able to work well in a team environment.
5. Be extremely organised and display excellent attention to detail.
6. Have basic CAD skills and a working knowledge of Microsoft packages.
7. Have a full driving licence and provide a car for work, as you will be visiting various sites across Portsmouth and will need to travel effectively between them.



### Additional information:

If you have any questions, or would like an informal discussion about the role, please call Harvey Bevan on 07961 476592 or email [harvey.bevan@portsmouthcc.gov.uk](mailto:harvey.bevan@portsmouthcc.gov.uk)

**Closing date: Monday 6<sup>th</sup> April 2026 @ 23:59**

**Assessment: TBC**

Successfully shortlisted candidates will be contacted and provided with details of an assessment.

Candidates who successfully complete the assessment day will be invited for a final formal interview on a mutually agreeable date. The interview will focus on your own knowledge and personal experiences.

