



Digital Lead - Adult Social Care

Salary: Band 12, £52,412 - £56,759 p.a.

37 hours per week

Office attendance is required minimum 2-days a week for full time staff, this remains flexible, subject to business needs

Contract type: Fixed term/secondment opportunity for up to 2 years due to funding

Every post is subject to PCC and Portsmouth Safeguarding Adults Board safer recruitment procedures.

What is the role?

The Digital Lead will spearhead the digital transformation of adult social care services in Portsmouth, developing a digital strategy and ensuring that digital innovation enhances service delivery, improves outcomes for residents and supports a modern, efficient and person-centred care system. In addition to strategy development the postholder will be responsible for the development of business cases to secure funding and the effective implementation of digital tools, systems, and training programs.

Key responsibilities

1. **Digital Strategy:** Develop and implement a digital strategy aligned with national policy and with the Councils adult social care priorities.
2. **Project Leadership:** Lead the design and implementation of digital solutions that improve access, efficiency and quality of care.
3. **Stakeholder Engagement:** Collaborate with care providers, other local authorities, NHS partners, and tech suppliers to align digital strategies.
4. **Digital initiatives:** Champion digital inclusion and ensure that technology supports independence and wellbeing for service users by collaborating with operational teams, IT, data analysts and external partners to coproduce digital initiatives.
5. **Monitoring and evaluation:** Monitor and evaluate the impact of digital initiatives, using data to drive continuous improvement.
6. **Training & Development:** Design and deliver digital training programs for staff, including online and in-person sessions.
7. **Innovation & Research:** Stay informed on emerging technologies and identify opportunities for innovation in care delivery.

8. **Funding & Reporting:** Identify funding opportunities, write bids, and manage project budgets and reporting requirements.
9. **Compliance & Security:** Ensure digital systems comply with data protection and cybersecurity standards.

Who is the person?

You need:

1. Strong project management skills with the ability to manage complex projects and influence stakeholders at all levels.
2. A degree or equivalent qualification in a relevant field such as health and social care, Digital innovation, Information Technology, or Public administration, or experience working in a relevant field.
3. A strong understanding of adult social care policy, practice, and regulatory frameworks.
4. Experience of developing and implementing a digital strategy aligned with national policy and with the Councils adult social care priorities.
5. Excellent communication, leadership and change management skills.
6. Strong partnership working skills as you will be engaging and working with stakeholders across a range of organisations.
7. Experience in the design and delivery of digital training programs for staff, including online and in-person sessions.
8. To be proficient in Microsoft 365, digital collaboration tools, and learning platforms.
9. A focus on outcomes, which are grounded in equity and digital inclusion.
10. The ability to analyse data and evaluate digital project outcomes.
11. To be a self-starter who has a passion for innovation and continuous improvement.
12. Proven experience in leading and/or delivering digital transformation in a public sector or health care sector.
13. Knowledge of relevant legislation and standards in adult social care and digital governance including knowledge of the 'What good looks like' framework for social care.



14. Experience with digital tools, data systems and user centred design.
15. Experience in developing business cases for funding and securing and managing grant funding.
16. To ensure digital systems comply with data protection and cybersecurity standards.

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.

General Data Protection Regulation (GDPR)

Portsmouth City Council is the Data Controller of any personal information you provide when applying for a job. It will only be used in connection with the recruitment process and will not be kept for longer than necessary. For more detailed information you can access the Data Protection Privacy Notice on our [careers portal](#).