

**Locality Lead**

**Play & Youth**

**22.2 hours per week over 3 days**

**Band 10 - £41,510 - £45,718 p.a. (£24,906 - £27,430 pro rata)**

**Permanent**

**About Play and Youth Service:**

The Play, Youth and Community Service (PYC) sits within Portsmouth City Council's Housing, Neighbourhood and Buildings Directorate.

Play and Youth provides six staffed adventure playgrounds and four youth clubs across the city as well as a variety of additional youth projects and provisions. We also administer the HAF programme on behalf of the Children's, Families and Education Directorate.

Play and Youth spaces support from early childhood into adulthood, providing safe recreational spaces which are also informal educational environments, where children and young people are supported with their mental health and wellbeing. Our staff receive specialist training in safeguarding and restorative practice, and in supporting children, young people and their families.

Our service offer diversionary activities for children thereby contributing as an early intervention service, reducing anti-social behaviour, risk of harm and improving life chances.

The objective of the adventure playgrounds is to offer 'freely chosen play' giving the child the right to engage in play and recreational activity and participate freely in cultural life.

Youth work offers young people safe spaces to explore their identity, experience decision-making, increase their confidence, develop inter-personal skills and think through the consequences of their actions. This leads to better informed choices, changes in activity and improved outcomes for young people.

Please visit our website for more details on our service: [PYC Portsmouth - Play Youth Community](#)

**Service Purpose:**

To support the social, emotional and physical development of children

**Job purpose:**

To be the lead officer within a locality and to directly line manage the site managers and buildings across a locality.

To provide specialist expertise in Play and Youth and to lead on this across the service.

- Play – to lead on RoSPA inspections, play qualifications and to ensure a diverse programme of activities and opportunities for children, expanding on work to support families, sharing play specific knowledge across the service
- Youth – to be responsible for provision of youth facilities and projects across the service, ensure a diverse programme of activities and opportunities for children, expanding on work to support families, sharing youth specific knowledge across the service

## **What is the role?**

### Leadership

To lead a locality and to be the link between play and youth sites ensuring we support the whole family.

Provide strong leadership, vision and drive across the locality.

To be responsible for the quality of all service provision within the locality

### Safeguarding

To be the designated safeguarding lead within the locality

Deputise as DSL for the Play and Youth Manager during periods of absence

Carry out safeguarding supervision of site managers within the locality settings.

Embed safeguarding practice across the locality and ensure consistent practice and continued focus on safeguarding

This post is subject to an enhanced DBS check

### Management

Direct line management of the site managers and buildings across a locality (currently divided between North and South Portsmouth).

To provide specialist expertise in Play and Youth and to lead on this across the service.

Management of site and locality resources through an understanding of demand and need, using appropriate measures to inform provision

To manage the locality through an understanding of need

To liaise with the wider management team to ensure a consistent approach

To establish and maintain strong transitional practice across the service with an understanding of the impact of points of transition to a child's life and supporting them through these

Monitor and manage site budgets in line with PCC policies

Ensure appropriate training and other records are maintained

Be responsible for locality staff development and training

### Working hours

To form part of an on call 6 day a week escalation rota to support all sites

This is a part time position working 22.2 hours to cover the service need alongside other Locality Leads working flexibly to reflect the nature of the play and youth service. **You should expect to work when the service is open which includes evenings and weekends**

### Measures

To manage the locality through a systems thinking methodology ensuring an understanding of need of our children is our primary focus.

Creating measures which inform our service and understanding of the resources needed to meet both the presenting and contextual needs of our children

Ensuring accurate case based record keeping across the locality

### Diversions Programme and Joint Working

Ensure a full and diverse programme of diversionary experiences for children and young people across sites within the locality

To be the main link to schools in the locality

Build relationships and work collaboratively with other organisations providing services within your locality

### Communication

Understand the importance of sharing PYC experiences and the need for communication of the work of PYC ensuring that families and children within the area feel welcome to attend

### **Who is the person?**

You will be someone who:

1. Has some management experience in a play or youth services position and are looking for a new challenge.
2. Has a passion for providing high quality services for children and young people.

3. Has a good understanding of safeguarding and how to embed safeguarding practice within a workforce.
4. Understands the importance of listening to the needs of children and young people, especially in play and youth services.
5. Is aware of the challenges faced by those who live within our communities and has the emotional resilience to be able to deal with the impact of being exposed to the difficult circumstances experienced by children young people and their families.
6. Is able to support a workforce that shares this emotional resilience.
7. Being able to remain professionally detached and focused even if the message you deliver involves saying no in difficult circumstances.
8. Has experience of using initiative and judgement to problem solve and make decisions in a structured and transparent way.
9. Can communicate clearly and effectively both verbally and in writing.
10. Works proactively and is able to remain motivated, working on your own initiative in coordinating multiple tasks.
11. Has experience working in partnership and building relationships with internal and external organisations
12. Is able to manipulate and analyse data to understand the performance of the system.
13. A relevant children's workforce qualification is preferred

**When completing the application form, please thoroughly tailor your application to the 'Who is the Person' points with the use of examples from your experience. This is really important or you are likely not to be shortlisted.**

### **General Data Protection Regulation (GDPR)**

As part of any recruitment process, Portsmouth City Council collects and processes personal data relating to job applicants. Portsmouth City Council is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations under the General Data Protection Regulations (GDPR).

Completing and sending an application in for a vacancy is your consent for us to process your data for the purpose of recruitment. Your data is not used in any other way and you can withdraw your consent at any point in the recruitment process and we will destroy or delete your information.

For more detailed information on what we collect, how we use, store, delete data and your rights you can access a privacy statement on our Job board.

This role is eligible for a DBS check and the DBS have published a privacy notice to ensure individuals are fully informed of the use of their personal data; their rights and that Portsmouth City Council are meeting the necessary requirements when submitting DBS checks. It is important that you read and understand this privacy policy before any application is submitted to the DBS.

Visit <https://www.gov.uk/government/publications/consent-privacy-policy>

Please include the below statement in your application. It is important you know your rights.

I have read the Standards/Enhanced Check Privacy Policy for applicants and I understand how the DBS will process my personal data and the options available to me when submitting an application

Signed.....Dated.....

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You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.

