



Principal Planning Officer (Policy)

Salary: Band 10 - £42,838 - £47,181 p.a. plus a market supplement of £4,259 per annum subject to review

Hours: 37 hours per week. Some flexibility considered.

Contract: permanent

The Service

Planning and Economic Growth is dedicated to leading the sustainable development of our City, enabling it to deliver sustainable growth and meet present and future needs whilst improving its environment and everyone's quality of life.

As a service we take pride in our work by valuing others, focusing on what's important so that we make a real and positive difference. Our values are outlined in our Ways of Working and our Guiding Principles and if they reflect how you are and how you work then this could be the role that meets your expectations.

What is the role?

As a Principal Planning Officer, you will play a leading role in the preparation of a new Local Plan for Portsmouth, which will guide the development of the City over the next fifteen years.

The role is a principal planner role, reporting directly to the Head of Planning Policy. The role requires a level of experience and motivation to lead on issues critical to the future of the City. Opportunities exist for mentoring and guiding the development of junior staff.

The emerging Local Plan covers all three tenets of sustainable development namely social, economic and environmental. Applications are welcome from planning professionals who are experienced in any aspect of planning policy.

As a Principal Planning Officer you will:

- Lead on key aspects of the preparation, monitoring and review of the Local Plan and other development plan documents
- Lead on research and analysis to support the preparation of the Local Plan and other development plan documents
- Analyse and respond to planning legislation/guidance and policy consultations.
- Undertake public consultation on planning policy documents.
- Liaise with other officers in the department, other Council services and Council Members on all aspects of planning policy and relevant planning applications.
- Represent the Council at planning meetings (including sub-regional planning groups), conferences and seminars.
- Provide evidence and written representations for examinations in public.
- Comment on local plans from neighbouring local planning authorities.



- Demonstrate a willingness to be flexible in your responsibilities within the planning department, assisting others with other work areas as required including Development Management.
- Provide guidance and support to technical officers and other planning officers.

Who is the person?

You need to have:

- A Masters degree in Town and Country Planning or equivalent qualification.
- A member of the Royal Town Planning Institute (MRTPI)
- Substantial experience of working in planning policy.
- Knowledge and experience in areas of critical importance for the future planning of the city.
- Experience in community consultation/participation.
- Knowledge of current planning legislation and procedures.
- Good research and analysis skills with the ability to accurately and clearly summarise outcomes.
- Good communication and interpersonal skills to form part of an effective team and be able to develop partnerships with other organisations.
- A team player with organisational and planning skills to meet the requirements of the post.
- Good project management skills and ability to manage own work programme.
- An interest in maintaining up to date professional knowledge together with training and development needs of the role.

Additional information:

If you have any questions, or would like an informal discussion about the role, please call Lucy Howard on 07393 804702.

General Data Protection Regulation (GDPR)

As part of any recruitment process, Portsmouth City Council collects and processes personal data relating to job applicants. Portsmouth City Council is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations under the General Data Protection Regulations (GDPR).

Completing and sending an application in for a vacancy is your consent for us to process your data for the purpose of recruitment. Your data is not used in any other way and you can withdraw your consent at any point in the recruitment process and we will destroy or delete your information.

For more detailed information on what we collect, how we use, store, delete data and your rights you can access a privacy statement on our Job board.

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.

