



Travel Safe Officer

Salary: Band 7 - £33,119 - £37,562 p.a. (£16,559 - £18,781 pro rata) plus 17% shift allowance

Hours per week: 18.5 hours per week

- 2 x 10 hours shifts a week including 45-minute unpaid break
- Friday to Sunday on a 3-week re-occurring rota
 - o Week 1 - Fri & Sat 14:00 - 00:00
 - o Week 2 - Sat & Sun 07:00 - 17:00
 - o Week 3 - Fri & Sat 14:00 - 00:00

Location: Across Portsmouth, Gosport Town Hall and in the community. In your application, please clearly state your preference for location:

- Portsmouth
- Gosport
- Either

Contract type: Fixed Term Contract/Secondment until 31st March 2028

The Service:

The Travel Safe Team is made up of one Supervisor and 6 officers. The service runs from 14:00 - 00:00 Friday and 07:00 - 00:00 Saturday and Sundays. The team will work varying 10 hour shifts with 45 unpaid breaks.

The team is a proactive, community-focused service designed to improve safety, confidence and public experience across local transport networks. Operating on key bus routes, transport hubs and areas affected by antisocial behaviour (ASB), the service provides a visible and reassuring presence for passengers, transport staff and the wider community. Officers use a balanced approach of engagement, education and enforcement, supporting those who travel while addressing behaviours that undermine safety or cause nuisance. By working in a uniformed, accredited capacity, the service helps create cleaner, safer and more welcoming journeys for everyone.

The service works closely with a wide range of partners including Hampshire County Council, Gosport Borough Council, Portsmouth City Council, Hampshire & IOW Constabulary and local transport operators. Using intelligence, data and community feedback, officers are deployed to ASB hotspots, emerging concerns and areas needing additional reassurance. Their work includes tackling environmental ASB such as fly-tipping and graffiti, responding to incidents in real time, and enforcing relevant legislation through Community Safety Accreditation Scheme (CSAS) powers. Through strong partnership working and a problem-solving approach, the service supports both immediate safety needs and long-term improvements across the local transport network.

What is the role?

The Travel Safe Officer role exists to provide a visible and proactive presence across the Bus Link in Gosport, during evenings and weekends. The officer's core purpose is to deter and address antisocial behaviour (ASB), reassure passengers, and contribute to creating a safe, comfortable travel environment. This includes interacting with members of the public,



supporting transport staff, and responding to reports of disorder or concerns raised by passengers.

Travel Safe Officers may issue Fixed Penalty Notices, request personal details, and seize alcohol or tobacco from individuals involved in antisocial or underage behaviour. Through proportionate engagement, education and enforcement, the officer ensures compliance with transport regulations and supports wider community safety objectives.

Collaboration is central to the role. Travel Safe Officers work closely with Hampshire County Council, Gosport Borough Council, Hampshire & IOW Constabulary and transport providers. They share intelligence, support joint operations, and contribute data that shapes how resources are deployed. Their patrols are targeted based on evidence and feedback, ensuring that their presence is focused where ASB concerns are highest, strengthening both safety and public confidence.

Who is the Person?

You need to be:

- A visibly present, proactive safety ambassador who supports safe travel on the bus link during evenings and weekends
- Someone confident engaging with the public, including passengers and transport staff, to promote respectful behaviour and reassurance.
- An individual trained or willing to train in CSAS powers, enabling them to carry out authorised enforcement actions
- A person capable of managing antisocial behaviour and addressing both personal and environmental ASB issues
- A strong communicator who can defuse conflict and respond effectively to dynamic or challenging situations
- Someone who works collaboratively with local councils, police and transport providers as part of a multi-agency safety network.
- A detail-focused individual who accurately records incidents, gathers evidence and contributes to intelligence sharing.
- A supportive presence for vulnerable passengers, able to provide reassurance and practical help when needed
- A person familiar with ASB legislation and enforcement protocols, or willing to develop that knowledge.
- Reliable, uniformed officer comfortable working evenings, weekends and in mobile outdoor settings across Gosport

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.

In order to gain CSAS accreditation, you will need to undergo and successfully pass police vetting. To be approved for vetting, candidates must have resided in the UK for at least three



years prior to applying. This is because, without three years of UK residency, meaningful background checks cannot be carried out.

Due to the significant costs associated with obtaining CSAS accreditation, you may be required to sign a training agreement before undertaking the training. This agreement outlines the circumstances under which you may need to repay some or all of the training costs if you leave the role, out of choice within 24 months of completing the accreditation. The repayment structure is based on a staggered, pro-rata system, depending on how soon after completing the training you give notice to leave.

General Data Protection Regulation (GDPR)

Portsmouth City Council is the Data Controller of any personal information you provide when applying for a job. It will only be used in connection with the recruitment process and will not be kept for longer than necessary. For more detailed information you can access the Data Protection Privacy Notice on our [careers portal](#).