



## **Support Worker- Nights**

**Salary: Band: 4,** £24,420 - £25,652 (£19,800 - £20,798 for 30 hours, £13,200 - £13,865 for 20 hours) plus 33% shift enhancement.

**1 x 30 hours per week**

**2 x 20 hours per week**

**Please indicate on your application which hours you are applying for.**

Portsmouth Local Authority is committed to safeguarding and promoting the welfare of 'adults at risk' and expects all staff and volunteers to share this commitment.

DBS Disclosure at Enhanced level will be required prior to any offer of employment and this post is exempt from the Rehabilitation of Offenders Act 1974.

### **What is the purpose of Adult Social care from a service user perspective?**

Help me, when I need it, to live the life I want to live

### **The Service**

Russets is a purpose built service in Hilsea that provides respite care for adults who have learning disabilities and live within the area of Portsmouth. In addition to this Russets also provide adults with a learning disability with residential accommodation. Russets is the only unit of its kind in Portsmouth. We currently have vacancies in both our Respite Service and our Residential service.

As a service we take pride in our work by valuing others, focusing on what's important so that we make a real and positive difference. Our values are outlined in our Ways of Working and if they reflect how you are and how you work then this could be the role that meets your expectations.

### **What is the role?**

Using a person centred approach you will look after the physical, emotional, cultural and social needs of service users. This will include personal care, assisting clients at meal times and all aspects of daily living.

The right applicant will be providing person centred care in the form of social activities which promotes the residents mental health and wellbeing and improves their quality of life.

If appointed you will be a key worker to specific residents taking responsibility to ensure information about their health and wellbeing is recorded on the daily record sheets and communicated to the assistant managers and others as per our legal requirement under the Care Quality Commission (CQC) to meet our fundamental standards so their individual needs are met and so that their care plans can be kept up to date with this information. The CQC fundamental standards information is available [here](http://www.cqc.org.uk/what-we-do/how-we-do-our-job/fundamental-standards).

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It will be your responsibility to ensure monitoring and hourly checks with detailed recording on daily record sheets of your observations are carried out on residents throughout the day and night and their care needs are met.

You will look after the needs of a diverse group of service users with a wide range of care needs, including challenging behaviour.

This role will include some person moving and handling duties.

All staff need to observe Health and Safety requirements for the unit and take responsibility for the safety and welfare of the residents, themselves and the safety and security of the building overnight. (Fundamental standard 7 Premises and equipment).

As a Night Support Worker supporting vulnerable adults you must be open and transparent. Should something go wrong or you witness unsafe practice, you have a responsibility (Duty of Candour) to ensure you raise this concern with a manager immediately. (fundamental standard 12).

There will be the need for light food preparation.

### **Who is the person?**

#### **You need to have:**

1. The ability to converse at ease with residents with cognitive impairment and provide advice in accurate spoken English is essential.
2. Have patience and empathy, with an understanding of the needs of people with different types of learning disabilities including autism.
3. Experience in a caring role as a formal paid or unpaid carer.
4. An understanding of the importance of resident's dignity, privacy and choice, and applying this in practice. (Fundamental standard 2 Dignity & Respect)
5. The ability to be flexible and adaptable, able to work in a team as well as being able to work independently and able to use your own initiative and make decisions.
6. Have good communication, interpersonal and written skills (Fundamental standard 10 Staff should have the right skills & is competent)
7. Computer skills will be required to enable you to use e-learning, print of your payslip, enter information on electronic care planning systems etc.
8. An understanding of the cultural and linguistic needs of people from a diverse range of backgrounds.
9. You will be required to take part in training and development (on and off site) some of which is mandatory and must be successfully completed within your probationary period. This will contribute towards your framework and study for an apprenticeship at level 2 / 3 (or equivalent) in Social Care and undertake learning to complete the Care Certificate (previously CIS) within your probation period.
10. The ability to deal with emergencies in a confident manner.



11. An understanding of the principles and practice of client confidentiality and Data Protection - all mandatory training requirements to be maintained and in date

**How to apply:**

Please read the job profile and ensure you fully read and follow the guidance on the 'How to apply' on the careers page.

**General Data Protection Regulation (GDPR)**

As part of any recruitment process, Portsmouth City Council collects and processes personal data relating to job applicants. Portsmouth City Council is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations under the General Data Protection Regulations (GDPR).

Completing and sending an application in for a vacancy is your consent for us to process your data for the purpose of recruitment. Your data is not used in any other way and you can withdraw your consent at any point in the recruitment process and we will destroy or delete your information.

For more detailed information on what we collect, how we use, store, delete data and your rights you can access a privacy statement on our Job board.

This role is eligible for a DBS check and the DBS have published a privacy notice to ensure individuals are fully informed of the use of their personal data; their rights and that Portsmouth City Council are meeting the necessary requirements when submitting DBS checks. It is important that you read and understand this privacy policy before any application is submitted to the DBS.

Visit <https://www.gov.uk/government/publications/consent-privacy-policy>

Please include the below statement in your application. It is important you know your rights.

I have read the Standards/Enhanced Check Privacy Policy for applicants and I understand how the DBS will process my personal data and the options available to me when submitting an application  
Signed.....Dated.....

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.