



Transport Delivery Lead - EV & TRO

Salary: Band 12 - £52,412 - £56,759 p.a.

Hours: 37 hours per week

Contract: 3-year fixed term

The Service

The Transport service are part of the wider Economy, Transport and Planning directorate. We keep the city moving and create greener, healthier and better-connected travel.

The Transport Delivery Team support the delivery of the Transport service, which underpins all transport programmes, ensuring consistent and effective execution in alignment with the Council's vision and transport strategy objectives.

An exciting opportunity has come up for you to lead and shape Portsmouth's delivery of Electric Vehicle Infrastructure and Traffic Regulation Orders. As the Transport Delivery Lead, you will lead a team responsible for the planning of electric vehicle infrastructure, as well as business as usual management of EVI and the provision of all the council's permanent and experimental Traffic Regulation Orders (TROs)

You will also lead on the digitalisation strategy for the council's TRO function, as well as process development to support wider transport statutory functions and scheme delivery. You will be a key member of the Transport Delivery Team, linking into wider transport scheme design and programme delivery.

You will support the team to engage and consult with members, community groups, residents and other stakeholders on parking and transport planning issues addressing varied and complex queries/issues raised.

What is the role?

You will sit within the Transport Delivery Team, reporting to the Transport Delivery Manager and collaborating in a matrix management approach with the Principal Transport Delivery Project Manager to enable delivery. You will be responsible for:

Work programme:

- Identifying the priorities for the EV & TRO work programme, enabling and supporting the EV Project Managers and TRO Lead to manage the technical delivery

- Act as Senior User for the delivery of the Digital TRO programme, ensuring we meet statutory requirements and government milestones for implementation
- Identify the ongoing requirements from the team arising from operational EVI
- Responsible for accurate reporting to the Transport Delivery Sponsor Group, managing risks and issues and escalating as appropriate to the Transport Delivery Manager.
- Ongoing liaison with Programme and Project Managers for strategic, externally funded programmes to ensure the TRO requirements are met to time and cost

Finance

- Own and proactively manage the TRO budget,
- Accountable for delivering a TRO charge-out business model and income generation
- Support the Principal Transport Delivery Project Manager to retain oversight of EVI budgets, particularly in relation to resourcing.

Resource Planning

- line management of the TRO technical lead, supporting them to take a small team through a period of change
- resource planning to deliver against business need, including the procurement of external resources where appropriate
- work with the Principal Transport Delivery Project Manager to review roles and responsibilities to enable successful delivery of EVI projects
- undertake an HR review of TRO team to improve recruitment and retention and business continuity:
 - Job profile review
 - Local Authority benchmarking
 - Career grading and progression competencies
 - Skills and training framework
 - Creating the case for Apprenticeships and/or Technical Assistants.

Business As Usual

- Lead the development of key processes and business as usual functions, working collaboratively across wider teams to prioritise and manage expectations.
- Presentation and development of briefing notes and reports for relevant Committee Meetings and external meetings - Liaise with Senior Officers and Elected Members routinely on behalf of the EV & TRO teams.
- Work closely and liaise with partner organisation's, residents and other stakeholders where required
- Cultivate your own networks across the council and wider industry with the aim of delivering appropriate solutions in Portsmouth
- Be part of the management team within the Transport Delivery Team
- Performing any other duties consistent with the nature and grade of the role as agreed with the line manager.

Who is the person?

You need:

- Relevant degree level education OR demonstrable equivalent professional experience is essential;
- Demonstrable experience of people and work programme management in a local government setting.
- Good working knowledge of Traffic Regulation Orders and their place within project delivery
- Good working knowledge of EVI delivery
- Well-developed programme delivery skills, including skills for coordination, liaison and the ability to plan and monitor programmes of work in order to achieve major projects on time and within budget;
- Communicates messages (which may be complicated or sensitive) clearly, concisely and at a level appropriate to the audience, who may not be specialists in EVI or TROs;
- Has the proven ability to represent the service with direction at highly challenging internal/ external meetings, with integrity and confidence;
- Ability to lead, motivate and develop a small team
- Demonstrates high levels of verbal communication and reasoning, putting forward persuasive and compelling arguments;



- Excellent writing skills including the ability to write clear, basic and appropriate information for reports, articles and briefing papers including technical and Cabinet reports where necessary;
- Experience of dealing with financial and budget management;
- Able to demonstrate higher level thinking skills, in order to think through issues, make connections and establish solutions which draw on the bigger picture view of transport;
- Able to make connections between disparate issues, and creatively combine solutions to solve multiple problems;
- Able to work independently and proactively, along with the ability to prioritise. Able to make decisions and think through complex and conflicting issues. Able to manage competing priorities;
- Able to build credible working relationships, build rapport and negotiate with and influence others. Able to develop positive partnership ways of working, with a range of stakeholders;
- An excellent working knowledge of Microsoft applications and general IT skills.

General Data Protection Regulation (GDPR)

Portsmouth City Council is the Data Controller of any personal information you provide when applying for a job. It will only be used in connection with the recruitment process and will not be kept for longer than necessary. For more detailed information you can access the Data Protection Privacy Notice on our [careers portal](#).

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.