



Green & Clean Operative

Salary: Band 3 - £25,948 - £26,033 p.a.

Hours: 37 hours per week (Monday to Thursday 07:30 - 15:30, Friday 07:30 - 15:00)

Location: Various locations across Portsmouth and the surrounding areas

Contract type: Permanent

The Service:

The purpose of our service is “to help keep the city safe, clean and tidy and provide advice/support when needed”

As a service we take pride in our work by valuing others, focusing on what's important so that we make a real and positive difference. Our values are outlined in our Ways of Working and if they reflect who you are and how you work then this could be the role that meets your expectations.

What is the role?

This is a dual grounds maintenance and cleaning role. The balance of duties will change according to business needs, and you will be expected to carry out both types of work as required. This will involve:

- Carrying out gardening and internal and external cleaning throughout the year working in all weathers.
- Grounds maintenance such as weed spraying, grass mowing, hedge trimming etc.
- Completing seasonal planting projects to improve the appearance of our city.
- Carrying out cleaning tasks at various sites including high-rise blocks, sheltered schemes, playparks, and carparks.
- This is a physical role involving using stairs, emptying full bins, and manoeuvring cleaning and gardening equipment.
- Potentially carrying out specialist cleaning tasks, such as steaming, jet-washing, and buffing in addition to normal daily activities.
- Carrying out landscaping jobs including clearing overgrown areas.
- Using equipment such as strimmer's, pedestrian mowers, hedge cutters, ride-on mowers, and hand tools correctly
- Carrying out regular care and maintenance of all gardening tools; full training, including the potential to gain qualifications, will be provided.
- Demonstrating a good understanding of Health & Safety practices and being able to demonstrate safe methods of work when cleaning which promotes the health and safety of yourself and others.
- Dealing with customer feedback which will involve speaking to residents as well as reporting bulky items, communal repairs, and anti-social behaviour issues to the relevant departments.

Who is the person?

You need:

- To be a motivated, hard-working, and conscientious individual who can use initiative when necessary and take pride in the work.



- To be a team-player with good self-awareness, supporting others in meeting the Green & Clean purpose.
- To be a confident and calm person who can be diplomatic in challenging situations.
- To be able to make good decisions, take responsibility for actions and learn from any mistakes made.
- To have the ability to converse at ease with customers and colleagues in accurate spoken English.
- To be able to communicate effectively and be a good listener.
- To be flexible and able to adapt to changing work situations as you may need to move between different team and sites, sometimes at short notice.
- To have good timekeeping as you may be a key holder; as well as the ability to prioritise tasks and carry out your workload in an organised and methodical way.
- To be an honest person with a positive attitude and good work ethic.
- A full UK driving license.

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.

General Data Protection Regulation (GDPR)

Portsmouth City Council is the Data Controller of any personal information you provide when applying for a job. It will only be used in connection with the recruitment process and will not be kept for longer than necessary. For more detailed information you can access the Data Protection Privacy Notice on our [careers portal](#).