



Domestic Assistant - Beechside Residential Unit

Salary: Band 2, £25,948 per annum, pro rata (£3,506 per annum for 5 hours)

Hours: Part Time (5 hours per week, Tuesday 9.00am to 2.00pm)

Contract Type: Permanent

Portsmouth Local Authority is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment to improve outcomes for children.

DBS Disclosure at Enhanced level will be required prior to any offer of employment and this post is exempt from the Rehabilitation of Offenders Act 1974.

Every post is subject to PCC and Portsmouth Safeguarding Children Partnership safer recruitment procedures.

The Service

Beechside Residential Unit offers a comprehensive short break care service to children and young people aged between 5 and 18 years who have a severe physical and/or learning disability.

As a service we take pride in our work by valuing others, focusing on what's important so that we make a real and positive difference. Our values are outlined in our Ways of Working and our Guiding Principles and if they reflect how, you are and how you work then this could be the role that meets your expectations.

What is the role?

You will be responsible for carrying out general cleaning duties to include lounges, dining rooms, occupational rooms, cleaners store, bedrooms, bathrooms. Toilets, stairs, corridors, halls, office areas. There will be occasions when you will need to do a deep clean such as washing down walls and paintwork, upholstery and furnishings as well as reporting verbally or in writing any defects in furniture, fittings and equipment to the shift leader of the day.

You will also be responsible for processing items of laundry as follows:

- Sorting soiled linen items for washing on site.
- Operation of the laundry equipment (washing machines, tumble driers. Hand washing where needed.)
- Processing soiled linen.
- Cleaning of the laundry equipment and the laundry area.
- Report as appropriate any maintenance defects.

- Moving and handling of loads.

Who is the person?

You:

- Have previously undertaken domestic and laundry work in a residential setting or worked to a cleaning schedule.
- Are willing to undertake the wide range of cleaning and laundry tasks and be flexible with other duties you may be asked to undertake.
- Have had formal or informal training in cleaning and laundry work.
- Understand what equality and diversity means in terms of staff and service users.

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.

General Data Protection Regulation (GDPR)

As part of any recruitment process, Portsmouth City Council collects and processes personal data relating to job applicants. Portsmouth City Council is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations under the General Data Protection Regulations (GDPR).

Completing and sending an application in for a vacancy is your consent for us to process your data for the purpose of recruitment. Your data is not used in any other way and you can withdraw your consent at any point in the recruitment process and we will destroy or delete your information.

For more detailed information on what we collect, how we use, store, delete data and your rights you can access a privacy statement on our Job board.