Portsmouth CITY COUNCIL

**Housing Depot Operative**

**Salary:** Band 3 - £25,948 - £26,033 p.a.

**Hours per week:** 37 (Monday - Thursday 08:00 - 16:00, Friday 08:00 - 15:30)

**Location:** Port Royal Street Housing Depot, Portsmouth

**Contract type:** Permanent

**The Service:**

The purpose of our service is “to help keep the city safe, clean and tidy and provide advice/support when needed”. As a service we take pride in our work by valuing others, focusing on what's important so that we make a real and positive difference.

**Why work for us?**

- Make a difference to your community.
- Join a large and dynamic organisation.
- Uniform and PPE provided
- Local government pension scheme.

**What is the role?**

The role involves working from the Housing Depot to fulfil the Green & Clean purpose.

Typical daily tasks of this role include removal and disposal of bulky and green waste, window cleaning, jet-washing, bin cleaning and sweeping large communal areas using specialist equipment. This requires manual handling application throughout the working day.

As a Housing Depot Operative you will be required to drive a caged tipper or similar vehicle up to 7.5 tonnes. A full clean UK driving licence and experience driving caged tippers and large vans (up to 3.5 tonne) is essential.

If you do not have a licence which allows you to drive these larger vehicles training will be provided. You will need to successfully complete these qualifications during your probationary period, as you are required to drive up to 7.5 tonne vehicles for this role.

Using these vehicles, you will transport specialist equipment for use on site, collect bulky waste, fly-tipped items, rubble, garden waste, supermarket trolleys and any other items that require removal and disposal.

Waste collected will be disposed of by operatives in accordance with legislation and regulations at local amenity sites licensed to receive and process such waste.

You will report bulky items that need investigating to help identify instances of fly-tipping as well as report tenancy issues to relevant departments. In addition you will report cleaning and gardening demands to the local Green and Clean management team and communal housing repairs to local area housing offices.

You will use the jet washing machine to remove graffiti and clean communal areas such as balconies panels and pathways. You will also be required to clean communal bins, use the pedestrian sweeper to clean large communal areas and wash communal

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windows using long-reach equipment. This is an external role so it is expected that you will work in all weathers.

In order to allow us to effectively run our Green & Clean service, you may be required to work in other teams, such as Public Convenience cleaning, general estate cleaning in any of our Housing areas as well as locking and unlocking various sites.

You must have a good understanding of Health & Safety practices and be able to demonstrate safe methods of work which promotes the health and safety of yourself and others. You will need to use equipment correctly and carry out regular care and maintenance of your equipment.

Flexibility is imperative to the role, as you may be required to work extended shifts for the needs of the service, for which flexible working arrangements will be allowed. These could be at short notice and include late evenings and weekends.

If you feel you could do the job as described above, please submit an application telling us why you feel you are the right person as per the points listed below.

**Driving:**

As Housing Depot Operative, you will be required to drive a caged tipper or similar vehicle up to 7.5 tonnes.

A full UK driving licence and experience driving caged tippers and large vans (up to 3.5 tonne) is essential whilst experience driving up to 7.5 tonne vehicles and towing large trailers is desirable.

If you do not have a licence which allows you to drive these larger vehicles or tow trailers, training will be provided. You will need to successfully complete these qualifications during your probationary period, as you are required to drive up to 7.5 tonne vehicles and tow trailers for this role.

**Who is the person?**

You need:

- To be a motivated, hard-working and conscientious individual who is able to use initiative when necessary and take pride in the work.
- To be a team-player with good self-awareness, supporting others in meeting the Green & Clean purpose.
- To be able to make good decisions, take responsibility for actions and learn from any mistakes made.
- To have the ability to converse at ease with customers and colleagues in accurate spoken English.
- To be able to communicate effectively both over the phone and face-to-face.
- To be a good listener in order to retain information provided.
- To be flexible and able to adapt to changing work situations.
- To be an honest person with a positive attitude and good work ethic.

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.

**General Data Protection Regulation (GDPR)**

Portsmouth City Council is the Data Controller of any personal information you provide when applying for a job. It will only be used in connection with the recruitment process and will not be kept for longer than necessary. For more detailed information you can access the Data Protection Privacy Notice on our careers portal.