



## **Cleaning Operative**

**Salary:** Band 3 - £24,796 - £25,201 p.a.

**Hours per week:** 37 - Monday to Friday 1530 - 2330 (Winter), 1630 - 0030 (Summer)

**Location:** Port Royal Street Housing Depot

**Contract type:** Permanent

### **The Service:**

The primary role of the Green & Clean service is the cleaning and gardening of all communal housing areas. Our purpose is "to help keep the city safe, clean and tidy and provide advice/support when needed".

As a service we take pride in our work by valuing others, focusing on what's important so that we make a real and positive difference. Our values are outlined in our Ways of Working and if they reflect who you are and how you work then this could be the role that meets your expectations.

### **Why work for us?**

- Make a difference to your community
- Join a large and dynamic organisation
- Uniform and PPE provided
- Local government pension scheme
- Full training provided although previous cleaning experience would be an advantage

We work in a demand-led way which means we do not clean to a schedule.

**ARRIVE** = Arrive with all appropriate equipment needed.

**ASSESS** = Assess what needs doing at each job and prioritizing tasks that pose potential risks.

**DO** = Dealing first with priority tasks then carrying out the remainder of the cleaning tasks in an organised/systematic/methodical way.

### **What is the role?**

- Carrying out cleaning tasks at various sites including high-rise blocks, sheltered schemes, playparks, and carparks.
- Specialist cleaning tasks may also be required including carpet cleaning and floor buffing for which full training will be provided.
- Internal and external cleaning throughout the year; it is expected that you will be working in all weathers.

- In addition to cleaning around the estate, you will be required to interact with residents as well as reporting bulky items, communal repairs, and anti-social behaviour issues to relevant departments.
- Demonstrating a good understanding of Health & Safety practices and being able to demonstrate safe methods of work when cleaning which promotes the health and safety of yourself and others.
- Using equipment such as backpack hover, motor scrubber and I-Mop, correctly and carrying out regular care and maintenance. Full training including the potential to gain qualifications will be provided.
- This is quite a physical role involving using stairs, emptying full bins, and maneuvering a cleaning cart.
- This is predominantly a lone working role.

### **Who is the person?**

You need:

- To be a motivated, hard-working, and conscientious individual who can use initiative when necessary and take pride in the work.
- To be a team-player with good self-awareness, supporting others in meeting the Green & Clean purpose.
- To be a confident and calm person who can be diplomatic in challenging situations.
- To be able to make good decisions, take responsibility for actions and learn from any mistakes made.
- To have the ability to converse at ease with customers and colleagues in accurate spoken English.
- To be able to communicate effectively and be a good listener.
- To be flexible and able to adapt to changing work situations as you may need to move between different team and sites, sometimes at short notice.
- To have good timekeeping as you may be a key holder; as well as the ability to prioritize tasks and carry out your workload in an organised and methodical way.
- To be an honest person with a positive attitude and good work ethic.
- A full clean UK driving licence.

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.

### **General Data Protection Regulation (GDPR)**

Portsmouth City Council is the Data Controller of any personal information you provide when applying for a job. It will only be used in connection with the recruitment process and will not be kept for longer than necessary. For more detailed information you can access the Data Protection Privacy Notice on our [careers portal](#).