

Operational Transport Planner - Traffic Regulation Orders

Salary: Band 8 £36,363 - £39,151 per annum

Hours: 37 hours per week (part-time hours will also be considered)

Contract: Permanent

Overview

As the Operational Transport Planner specialising in Traffic Regulation Orders, you will be responsible for the provision of specialist technical advice and guidance on transport issues, in particular Traffic Regulation Orders to control parking, speed and traffic movements as well as providing expert advice on resolving complex parking issues and assisting with the delivery of the Council's Residents' Parking Programme. You will liaise with colleagues and provide a frontline service provision for Portsmouth City Council's customers.

What is the role?

Reporting to the Traffic Regulation Order Lead in the Transport Delivery, you will be responsible for:

- Providing technical advice and/or information in this on transport planning issues, in particular relating to Traffic Regulation Orders
- Presentation and development of briefing notes for relevant Committee Meetings, Boards, and external meetings
- Process and develop TROs and SLOs (Speed Limit Orders) with accuracy and awareness of legal requirements/process
- Deliver the programme of consultation for the residents parking schemes
- Delivery of other permanent and experimental TROs and SLOs to required timescales
- Support and develop briefing notes and reports for relevant Committee Meetings and external meetings
- Input into the development and design of highway schemes particularly with regards to signage and technical requirements
- Cultivate your own networks across the council and wider industry with the aim of delivering appropriate parking solutions in Portsmouth
- Performing any other duties consistent with the nature and grade of the role as agreed with the line manager.

Who is the person?

Experience

- Relevant degree level education OR demonstrable equivalent professional experience is essential.
- Experience and good working knowledge of Traffic Regulation Orders and associated legislation.
- Excellent interpersonal communication and networking skills, which enable you to build effective relationships and have a positive influence on stakeholders and colleagues.
- Experience in ability to articulate ideas and share information. Able to represent the Service Unit at internal/external meetings.
- Experience of dealing with financial and budget management.
- Able to work independently and proactively, along with the ability to prioritise.
- Able to make decisions and think through complex and conflicting issues.
- Able to manage competing priorities.
- To have an excellent working knowledge of Microsoft applications and general IT skills.
- Required to have a team player ethos.
- The ability to think outside the box, to provide and deliver creative, realistic solutions to complex problems.
- Experience in building credible working relationships, building rapport and negotiating with others.
- Proven ability to develop positive partnership ways of working, with a range of stakeholders.

Additional information:

General Data Protection Regulation (GDPR)

Portsmouth City Council is the Data Controller of any personal information you provide when applying for a job. It will only be used in connection with the recruitment process and will not be kept for longer than necessary. For more detailed information you can access the Data Protection Privacy Notice on our [careers portal](#).

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.