

NEC SaaS Platform Migration Specialist

Salary: Band 12, **£50,787 to £54,999** per annum

Contract: **Fixed Term** for seven months

Hours: **Full time** (37 hours per week, Monday to Friday, flexible hours)

What is the Role?

As **NEC SaaS Platform Migration Specialist**, you will focus on the seamless migration of an organisation's legacy systems and applications to NEC's Software-as-a-Service (SaaS) solutions. You will liaise with NEC to plan, execute, and manage the migration process, ensuring minimal disruption to PCC business operations. This role requires a deep understanding of the target cloud-based NEC solutions, legacy systems, data migration strategies, and all stakeholder collaboration.

Key Responsibilities:

Migration Planning and Strategy

- Assess the existing on-premises systems or legacy applications for migration readiness.
- Together with NEC, develop a detailed migration plan, including timelines, resources, and risk mitigation strategies liaising with the PCC and NEC team.
- Ensure alignment with organizational goals and regulatory requirements.

SaaS Implementation

- Configure the NEC SaaS solutions to meet the organization's business needs.
- Collaborate with PCC stakeholders to confirm the workflows and processes in NEC SaaS (for the lift & shift migration).

Data Migration

- Oversee the extraction, transformation, and loading (ETL) of data into the NEC SaaS platforms.
- Ensure data integrity, accuracy, and security during the migration process.

Integration

- Integrate NEC SaaS solutions with existing PCC business systems.
- Resolve compatibility issues and ensure seamless data flow across systems (PCC or hosted or 3rd parties).

Testing and Validation

- Verify user acceptance testing to confirm the lift-&-shift migration provides the legacy system functionality, performance, and data accuracy.
- Troubleshoot and resolve issues identified during testing liaising with NEC.

Training and Support

- Provide end-user training on NEC SaaS platforms to facilitate adoption.
- Update PCC operational documentation, where relevant, to reflect the move from the organisation's legacy systems to the SaaS platform.
- Act as a point of contact for post-migration support, addressing technical and operational concerns.

Compliance and Security

- Ensure the migration process adheres to data privacy laws and industry regulations (e.g., GDPR, HIPAA).
- Implement best practices for securing data and systems during and after migration.
- Document and execute the decommission activities associated with the migrated legacy system(s), storage, interfaces and documentation.

Continuous Improvement

- Provide feedback to NEC product teams for feature enhancements based on user feedback.
- Recommend strategies for optimizing the use of NEC SaaS solutions.

Key Deliverables

- Successfully migrated systems to NEC SaaS with minimal business disruption.
- Accurate and secure data transfer with validated integrity.
- Comprehensive migration documentation and user guides.
- Enhanced system performance and user satisfaction post-migration.

Who is the Person?

You can demonstrate the following skills, qualifications and experience.

Technical Skills:

- In depth knowledge of NEC SaaS platforms and cloud-based solutions.
- In depth knowledge of NEC Housing application.
- Experience of prior migrations to the NEC SaaS service / environments.
- Knowledge of database management and migration tools (e.g., ETL tools, SQL, APIs, reporting tools).
- Familiarity with scripting languages for automation (e.g., PowerShell, NEC tooling provided for the migration).
- Strong understanding of system integration and middleware.
- Proficiency with project management schedules/plans and documentation tools.

Soft Skills:

- Excellent communication, collaboration and interpersonal skills.
- Problem-solving and critical-thinking abilities.
- Strong organizational and time-management skills.
- Customer-focused approach to service delivery (both internally and externally facing)

Qualifications and experience:

- Bachelor's degree or equivalent in Information Technology, Computer Science, or a related field.
- Certifications in NEC solutions or cloud platforms (e.g., NEC SaaS Specialist, AWS, or Azure certifications).
- Substantial of experience in SaaS migration, cloud computing, or a similar role.

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.

General Data Protection Regulation (GDPR)

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