



Deputy Director, Adult Social Care

Salary: Band 17 - £89,707 to £98,935 per annum

Hours per week: 37

Your contractual hours are 37 hours per week, which are to be worked in accordance with the flexible working hours' scheme and the needs of the Service. Office attendance is required minimum 2-days a week for full time staff, this remains flexible, subject to business needs. You will also be expected to provide out of hours management support for the service in cooperation with the Director.

Location: Civic Offices, Portsmouth

Contract type: Permanent

Portsmouth City Council is committed to safeguarding and promoting the welfare of 'adults at risk' and expects all staff and volunteers to share this commitment. Every post is subject to PCC and Portsmouth Safeguarding Adults Board safer recruitment procedures.

This role requires a Disclosure and Barring Service (DBS) check at Enhanced level which will be required prior to any offer of employment and this post is exempt from the Rehabilitation of Offenders Act 1974.

The Service

Adult Social Care works to ensure a sustainable social care service across the city. Services offered by adult social care include, but are not limited to care and nursing homes, home care, occupational therapy, respite care, safeguarding adults and much, much more.

What is the role?

The Deputy Director role is key in supporting the Director of Adult Social Care in providing strategic and operational leadership and being accountable corporately for ensuring effective management for all operational and strategic functions of adult social care services. Working with the Director in the delivery of the Adult Social Care strategy and the Health & Care Portsmouth blueprint. This role works to support the Director to maintain, develop and consistently seek to improve adult services and workforce plans/policies, to reflect the corporate and integrated health and social care agenda and effectively deliver service priorities, as agreed with the Director and Elected Members.

The Deputy Director for Adult Social Care is responsible for interpreting and implementing national strategies for each care group. The role will deputise for the Director at a number of local, regional and national forums and meetings as required and report to the DASS, and Elected Members on specific areas of responsibility as required, or in the absence of the Director. This role has a responsibility, with the Director, for the delivery of statutory functions, including safeguarding adults and oversight of social care practice in Portsmouth.

The role will liaise at senior manager, executive and assistant director level across departments / directorates and NHS organisations, (local and regional) interfacing with Councillors, presenting reports at Cabinet as required and in the absence of the Director. There is a requirement to attend Cabinet and Full Council when called upon or in the absence of the Director. There will be a need to provide accurate, timely and relevant advice to the Director of Adult Social Care, Chief Executive and cabinet member, (when necessary)



as well as working with the Director to ensure effective decision making relating to HR issues, business planning & continuity, emergency planning, allocation of resources and maximising external resources and income, including work with partners to develop and deliver services and projects that reflect the priorities of the service and the council.

This role works with the Director to maximise opportunities for integrated working with the NHS and coordinating services and delivery of partnership activity as necessary, monitoring performance and service improvement. The role ensures compliance with regulatory standards and their interpretation within a changing national agenda. There is a requirement of decision making in respect of safeguarding vulnerable adults including risk management for individuals and organisations, liaising with families and other stakeholders including the Police, NHS and regulatory bodies.

Who is the person?

You need:

- Extensive experience of managing and or commissioning health / social care / occupational therapy services at a senior management level
- Strong leadership skills, which enthuse, inspire and motivate others
- An ability to ensure effective management of people, services, resources and information
- Strategic and business planning experience
- Experience in quality/continuous improvement, performance management and change management skills
- In-depth knowledge of social care and related NHS legislation
- Understanding of regulated services standards
- Knowledge of policy and current national/local agendas for action particularly relating to the commissioning and performance agendas for health and social care
- Ability to communicate, persuade and gain ownership for a new clear vision and direction for adult services
- High degree of political awareness and sensitivity and ability to provide reasoned, balanced analysis
- Substantial experience of partnership and integrated approaches to services and influencing partners to achieve service transformation outcomes
- Significant experience of transformation projects and workstreams
- Significant budget management experience
- Degree or equivalent level education
- Social Work or other equivalent professional Social / Health Care qualification or experience

General Data Protection Regulation (GDPR)

As part of any recruitment process, Portsmouth City Council collects and processes personal data relating to all job applicants.

Portsmouth City Council is the Data Controller of information provided as part of your application. By completing and sending an application is your consent for us to process your data for the purpose of recruitment. Your data is not used in any other way and will only be held for as long as necessary. You can withdraw consent at any point in the recruitment process by contacting the recruitment team, details of which can be found above.

For more detailed information you can access a privacy statement on our [careers portal](#).