

Technical Transport Planner

Salary Range: Band 7 £32,061 - £36,363 per annum

Hours: 37 hours per week

Contract: Permanent

Portsmouth's City Council's Transport Planning Team are progressing a number of initiatives to progress delivery of the Portsmouth Transport Strategy, and our new Portsmouth Parking Strategy, which sets out policies such as developing Residents' Parking Zones, using kerbside space more flexibly, and developing more sustainable transport options so that more people can travel without having to use a vehicle. Alongside delivering innovative Solent Future Transport Zone projects such as our rental e-scooter trial and bike share scheme it is an exciting time to join the team.

Purpose of the role

The Transport Planning Team is looking to recruit a Technical Transport Planner to support delivery of our residents' parking programme. As a Technical Transport Planner, you will be responsible for supporting the provision of advice on transport planning issues, contribute to the development of transport policy and strategy, deliver solutions to varied and complex parking issues, and engage and consult with councillors, community groups and residents.

What is the role?

You will sit within the Transport Planning Team, and be responsible for:

- Supporting the development, identification and delivery of new projects in order to improve transport in the city
- Developing briefing notes for relevant Committee Meetings, Boards and external meetings
- Assisting in the development and monitoring of transport strategies, policies, procedures resources, and projects using your knowledge and technical expertise
- Supporting the writing and submitting of a range of funding bids for transport improvement programmes.
- Providing project support on Transport Planning project delivery, consultation and other initiatives, and leading on small scale elements
- Supporting the Transport Planning Team to develop networks across the industry with the aim of improving transport and air quality in Portsmouth
- Thinking in innovative ways to develop strategies
- Organising meetings and associated papers.
- Performing any other duties consistent with the nature and grade of the role as agreed with the line manager.

Who is the person?

- Relevant degree level education such as geography or transport planning preferred OR demonstrable equivalent professional experience is essential
- Investigation and interpretation of data
- An understanding of the social and environmental impacts of transport
- Experience of working on transport projects is desired
- Experience of supporting complex projects, delivered on time, to scope and to budget
- Excellent writing skills including the ability to write clear, basic and appropriate information for reports, articles and briefing papers including technical and Cabinet reports where necessary
- Financial and budget management skills
- Able to work independently and proactively, along with the ability to prioritise. Able to make decisions and think through complex and conflicting issues. Able to manage competing priorities
- Able to develop positive partnership ways of working, with a range of stakeholders
- Well-developed project delivery skills, including skills for coordination, liaison, and the ability to plan and monitor project plans in order to achieve major projects on time and within budget
- An excellent working knowledge of Microsoft applications and general IT skills.

General Data Protection Regulation (GDPR)

Portsmouth City Council is the Data Controller of any personal information you provide when applying for a job. It will only be used in connection with the recruitment process and will not be kept for longer than necessary. For more detailed information you can access the Data Protection Privacy Notice on our [careers portal](#).

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it