

Chief Financial Officer Job Profile

Purpose of the Role

The Chief Financial Officer (CFO) and Section 73 Officer is a pivotal member of the strategic authority's executive leadership team. This role provides expert financial compliance and strategic direction to ensure the authority's financial sustainability, integrity, and compliance. As Section 73 Officer, the postholder holds legal responsibility for the accurate administration of the authority's financial affairs including accounting practises and audit arrangements under the Local Government Act 1972.

The CFO will lead the development and delivery of financial strategies that enable the authority to achieve its long-term objectives, drive value for money, and support inclusive economic growth across the region. The role also acts as a key advisor to the Chief Executive, elected members, and stakeholders, ensuring financial transparency and accountability.

Key Responsibilities

- **Strategic Leadership**

- Develop and implement the authority's medium- and long-term financial strategies aligned with corporate priorities.
- Lead financial planning, budgeting, and forecasting processes to ensure robust financial management in line with legal requirements.
- Advise the Chief Executive and senior leadership on financial implications of strategic decisions.

- **Statutory and Governance Duties**

- Fulfil the statutory responsibilities of the Section 73 Officer, ensuring compliance with all relevant legislation, regulations, and codes of practice.
- Ensure the authority maintains effective systems of internal control, risk management, and financial governance to ensure long term sustainability.
- Oversee the preparation and audit of annual accounts and ensure timely reporting to stakeholders.

- **Operational Oversight**

- Lead the finance function, developing a diverse and motivated workforce.
 - Ensure the authority's financial systems and processes are efficient, secure, and fit for purpose.
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- Drive continuous improvement and innovation in financial service delivery, working to achieve corporate priorities.

- **Stakeholder Engagement**

POLITICALLY RESTRICTED POSTS:

This post is politically restricted under part 1 of the Local Government and Housing Act 1989.