

Business Intelligence and Reports Development Lead

Salary: Band 11 - £45,718 to £49,764 per annum

Hours: 37 hours per week

Contract: Permanent

We offer hybrid working with the expectation to attend the office a minimum of 2 days a week.

The Service

This role will be part of the Children's Services Data Team within the Children, Families and Education directorate. The Business Intelligence and Reports Development Lead will report to the Strategic Intelligence Manager and will support the aims of the Children's and Families services to help improve outcomes for our children and young people.

What is the role

The Business Intelligence and Reports Development Lead supports Children and Families services through extraction of data and analysis from various case management systems to enable case holders to support their case work, for managers to track performance of their teams, and for senior management to make informed strategic decisions to help improve outcomes for children and young people.

The post holder will manage a team of report developers within the Children's Services department. The lead will leverage their experience in similar leadership positions to maximise the capabilities of the existing team, processes, and report/BI outputs. They will propose and implement programs of improvement and efficient development practices. Additionally, the lead will be responsible for delivering and maintaining a robust and successful reporting offering to Children's Services, ensuring that the department's data needs are met with high-quality, timely, and accurate Business Intelligence outputs. This role is crucial in supporting the department's strategic objectives and enhancing its ability to respond to service demands and requirements.

Key Responsibilities

- Manage and lead a team of report developers within the Children's Services department.
- Developing SQL queries from a number of different case management systems and databases
- Analysing, collating and combining data from various sources to establish trends and insight
- Understanding customer requirements and translating this into the desired output

- Continuously assess the capabilities of the team, processes, and report/BI outputs to set baselines to inform strategies that effectively respond to service demand and requirements.
- Propose and implement programs of improvement and efficient report/BI development practices.
- Utilise knowledge of the Mosaic case management system, its database schema, and reporting capabilities to ensure a robust report offer within Children's Services.
- Apply experience in working within a social care environment to understand how Portsmouth's social care practice processes influence data collection and performance/statutory reporting requirements.
- Maintain a broad understanding of various reporting tools available within the council's portfolio and their underpinning infrastructures.
- Establish or maintain effective methods for accepting and prioritising incoming development requests into the team. Ensure methods facilitate efficient progress tracking, provide regular feedback to Children's Services stakeholders, and balance the team's workload effectively
- Provide additional capacity to the report delivery team during times of unforeseen or planned absences or substantial workload.
- Administer reporting tools, managing workspaces for developer access and end-user consumption of reports.

Who is the person?

We are looking for someone that has a thirst for knowledge and wishes to use their problem solving skills to find innovative solutions to complex problems; to be able to suggest or explore key lines of enquiry and work intuitively within systems to develop data sets and analysis.

Technical Competencies

- Proficiency in Microsoft Business Intelligence and reporting tools, including:
 - Power BI
 - SQL Server Reporting Services (SSRS)
 - SQL Server Integration Services (SSIS)
 - Azure Data Factory
- Experience in the development of Power BI reports and dashboard development, including:
 - Data sources, Data import, Data pipelines
 - Data modelling and transformations
 - Report & dashboard development
 - Power BI Desktop and Service
 - Data refresh schedule
 - Data back-up & resource
 - Data security
 - Report development environments and deployment pipeline

Qualifications

- Proven experience in a leadership role within a Business Intelligence/reporting environment.
- Strong knowledge of the Mosaic case management system.
- Experience working in a social care environment.
- Broad understanding of various reporting tools and infrastructures.
- Technical competence in Business Intelligence reporting.
- Experience in administering reporting tools and managing workspaces.

Skills

- Excellent leadership and team management skills.
- Strong analytical and problem-solving abilities.
- Effective communication and interpersonal skills.
- Ability to work under pressure and manage multiple priorities.

General Data Protection Regulation (GDPR)

As part of any recruitment process, Portsmouth City Council collects and processes personal data relating to job applicants. Portsmouth City Council is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations under the General Data Protection Regulations (GDPR).

Completing and sending an application in for a vacancy is your consent for us to process your data for the purpose of recruitment. Your data is not used in any other way and you can withdraw your consent at any point in the recruitment process and we will destroy or delete your information.

For more detailed information on what we collect, how we use, store, delete data and your rights you can access a privacy statement on our Job board.

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.