

Casual Team Leader Nights - Harry Sotnick House

Salary: Band: 7: £19.24 per hour

Hours: This is a casual contract - there are no set hours - you will be asked to work as and when needed including working weekends and bank holidays.

Portsmouth Local Authority is committed to safeguarding and promoting the welfare of adults at risk and expects all staff and volunteers to share this commitment.

DBS Disclosure at Enhanced level will be required prior to any offer of employment and this post is exempt from the Rehabilitation of Offenders Act 1974.

The Service

Harry Sotnick House is a dementia nursing home in Portsmouth. We provide safe, compassionate and person-centred care for people with complex care and support needs.

Our staff work together across the home to provide consistent, responsive care throughout the day and night. The service is supported by colleagues from a range of disciplines who share a commitment to residents' safety, dignity and wellbeing.

Our philosophy is to promote independence, dignity and choice while recognising that people living with advanced dementia may require nursing care and additional support. We promote wellbeing through person-centred care, meaningful activity and respect for diversity.

What is the purpose of Adult Social care from a service user perspective?

Help me, when I need it, to live the life I want to live.

We take pride in valuing others and focusing on what matters most, so that our work makes a real and positive difference.

What is the role

As a casual Night Team Leader, you will work as part of the Safe at Home Night Responder Team, providing confident and compassionate leadership during agreed night shifts at Harry Sotnick House. You will lead care staff in delivering a responsive, needs-led service for people living with dementia and take responsibility for the safe and effective operation between 21:00pm and 06:00am.

You will lead each shift, deploy staff appropriately and support safe, effective service delivery. You will promote independence through person-centred care planning, provide direct hands-on care when required, support the development of junior team members and liaise professionally with health colleagues and other involved professionals.

Who is the person?

1. You will be able to use electronic care-planning systems and have basic IT skills, including the ability to use SharePoint, Microsoft 365 and Excel. Training can be provided.
2. Have experience of being either a senior carer or team leader.
3. You will be able to lead care staff in providing a responsive, needs-led service for people living with dementia.
4. You will be able to take responsibility for meeting residents' needs throughout the night and maintaining a safe, well-organised service.
5. You will be able to complete the night-time leadership and operational tasks required to keep the service safe, effective and well led.
6. You will be able to administer medication safely, as required.
7. You will be able to lead a shift and work collaboratively as part of the Safe at Home Night Responder Team, ensuring staff are deployed appropriately for effective service delivery.
8. You will promote residents' independence through person-centred care planning.
9. You will be willing to provide direct hands-on care to support residents and colleagues.
10. You will support the development of allocated junior team members, including through supervision.
11. You will communicate professionally with health colleagues and other external professionals.
12. You will build and maintain positive relationships with residents' families and professionals involved in their health and wellbeing, completing relevant monitoring as required.
13. You will report and escalate concerns, including accidents, incidents and safeguarding matters, in line with organisational procedures. You will complete initial fact-finding and accurate records to support any required follow-up, investigation or action.
14. While responsible for the home at night, you will demonstrate a calm approach and effective problem-solving skills in an emergency. You will take any immediate action required, complete appropriate records and provide a clear handover for follow-up.
15. When working out of hours, you will take responsibility for the safety and security of residents, staff and the building.

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.

General Data Protection Regulation (GDPR)

Portsmouth City Council is the Data Controller of any personal information you provide when applying for a job. It will only be used in connection with the recruitment process and will not be kept for longer than necessary. For more detailed information you can access the Data Protection Privacy Notice on our [careers portal](#).