



## Casual Grounds Maintenance Operative

**Salary:** £13.74 per hour

**Hours:** Various hours covering weekday and weekends as and when required

**Contract:** Casual - This is a casual post with no guaranteed hours, you will be offered work as and when needed. as and when required - primarily at weekends but may be asked to work at times during the week if needed.

### **The Service - Parks and open spaces - Culture Leisure and Regulatory Services**

Portsmouth's parks and open spaces are of a consistent high standard, fit for purpose, and they need to be maintained to meet the needs of Portsmouth's residents and visitors. The services main priority is to maintain a high standard across all parks and open spaces which covers 760 hectares of publicly accessible green space in Portsmouth consisting of parks and open spaces, allotments, cemeteries, golf course and semi-natural open space, with assorted sports and play facilities within.

### **What is the role**

As part of the Grounds Maintenance operations team you will carry out the necessary works to ensure that the parks, gardens, and open spaces are well maintained and kept tidy to a level of continuity for the residents, communities and visitors.

**There are 3 types of work you will be asked to cover in this role:**

**Football attendant** - this will involve:

- Attending various sites across Portsmouth prior to football games
- Unlocking the sports pavilion
- Attending site to unlock security barrier upon request to do so
- Securing of the sports pavilion after matches

**Litter picking** - this will involve:

- Litter picking in open parks and spaces, primarily on Southsea Seafront but could include other areas across Portsmouth
- Inspecting the areas of land
- Wearing PPE and also using the litter picking equipment (both of which will be provide
- Reporting any issues back to senior members of staff

**General gardening duties** - this will involve:

- Assist mowing grass areas using ride on and pedestrian mowing equipment
- Planting seasonal bedding
- Maintain flower, rose, perennial and shrub beds
- Hedge cutting



- Reporting any issues back to senior members of staff

### **Who is the person**

You need to:

1. Have basic literacy skills as the role will involve the filling out of forms
2. Have good communication skills
3. Be flexible
4. Be self-motivated
5. Be reliable & punctual
6. Be able to work as part of a team and on your own
7. Be able to work under supervisory instruction and follow processes & procedures
8. Be able to report to various venues across the city
9. Be able to report areas of concern or issues within the work place
10. Work in an effective and efficient way
11. Be able to attend and work in any of the maintenance areas within the city.
12. Observe all Health and Safety rules and take reasonable care to promote the health and safety of themselves and others.
13. Act in a way that supports and promotes Portsmouth City Council's Equal Opportunities policy, which aims to ensure everyone has equal treatment and equal access to employment and services.
14. Be able to perform duties according to the Council's Policies and codes of behaviour
15. Be aware of Health and Safety requirements, hazardous material etc.
16. Be flexible to provide cover at weekends and out of normal working hours when required
17. Ideally have a driving licence , although this is not essential
18. Full training and uniform will be provided

### **General Data Protection Regulation (GDPR)**

As part of any recruitment process, Portsmouth City Council collects and processes personal data relating to job applicants. Portsmouth City Council is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations under the General Data Protection Regulations (GDPR).

Completing and sending an application in for a vacancy is your consent for us to process your data for the purpose of recruitment. Your data is not used in any other way and you can withdraw your consent at any point in the recruitment process and we will destroy or delete your information.

For more detailed information on what we collect, how we use, store, delete data and your rights you can access a privacy statement on our Job board.



You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.