



## **Play Development Deputy Site Leader**

**Salary: Band 6 - £27,363 - £31,067 p.a. (£22,186 - £25,189 pro rata for 30 hours)**

**30 hours per week on an annualised contracted hours basis**

### **Permanent**

Portsmouth City Council is committed to safeguarding and promoting the welfare of children, and young people, and expects all staff and volunteers to share this commitment. It is also committed to promoting quality childcare across the City that works to improve outcomes for children.

DBS Disclosure at Enhanced level will be required prior to any offer of employment and this post is exempt from the Rehabilitation of Offenders Act 1974.

Every post is subject to PCC and Portsmouth Safeguarding Children's Board safer recruitment procedures.

### **The Service:**

The Play and Youth Service boasts 6 unique Adventure Playgrounds in Portsmouth which are wild gems tucked away in the corners of the city. They are places for children to test themselves, be loud, be messy, be silly, be creative... all the stuff that children excel in. Our Adventure Playgrounds have huge climbing structures designed to challenge agility, balance and imagination, and many have been co-designed and painted by the children themselves. There's a whole host of exciting things for children to become involved in, including a variety of indoor and outdoor activities such as inventive games, sports, arts and crafts, creative and imaginative play, designed to challenge, delight and inspire. Our playgrounds are staffed by playworkers and are free of charge, free for children to come and go as they please and free for children to direct their own play experience.

The best way to learn about the service is to visit our PYC (Play, Youth & Communities) website - <https://www.pycportsmouth.co.uk/>

### **What is the role?**

You will be the Play Development Deputy Site Leader based in one of PCC's 6 adventures playgrounds (APG), deputising for the Play Development Site Manager and supervising a small

team in their absence ensuring that safeguarding procedures are followed within the day to day running of an APG. The primary responsibility will be the delivery of high quality play activities which promote participation, inclusion and wellbeing. You'll support children to follow their own ideas and interests for play as well as leading a variety of interesting and fun play activities.

The role works on 30 hour per week annualised contract where the successful candidate works a total number of hours over the year, rather than a fixed number of hours per week or month.

Specific duties are as follows:

- To support the Play Development Site Leader and deputise in their absence in the day to day running of the playground, being the site responsible person, including oversight of playground visitors, staff and resources including health and safety and safeguarding arrangements.
- To encourage an inclusive play environment which supports and stimulates freely chosen play.
- Support children and young people, establishing positive relationships and maintaining professional boundaries.
- To work collaboratively with staff and children to devise opportunities for playful experiences which reflect and change with children's need and play interests
- To complete risk-benefit assessments as necessary.
- To keep the site and building in a safe, clean and tidy condition. Perform inspections of play structures and the playground space, and carry out remedial repairs, ongoing maintenance and cleaning.
- To work with staff, volunteers, trainees & visitors to the playground, as required.
- Build positive relationships with parents and families to promote healthy lifestyles and play experiences.
- To attend meetings and training sessions as appropriate.
- To contribute to development initiatives at the playground and within PYC as a whole.
- To be alert to and act on concerns regarding any children's safety, health, and wellbeing, acting in accordance with safeguarding procedures and child protection legislation.
- To conduct yourself in a manner compatible with an organisation that works with children, promoting equalities and equal opportunities in all aspects.
- To undertake other reasonable tasks as directed by your manager(s).
- Arranging on-site and off site activities

### **Who is the Person?**

The following qualities and experience are essential:

You should have:

1. Understanding of children and young people's differing needs and abilities.
2. Ability to work with children face to face in a playful environment.
3. Ability to work in a physically demanding role, with work predominantly outdoors on the adventure playground.
4. Able to deliver a variety of play activities which can include (but not limited to): arts and crafts activities, sport activities, creative and imaginative play, gardening and nature

based activities, fire and water play, self-build structures and supporting day trips and residential activities.

5. Understanding of the importance of risk in play for children and young people.
6. To be welcoming and approachable to children, young people, parents and other visitors, and to support partnership forming, extending and sustaining relationships.
7. Able to work under pressure and manage conflict.
8. Numeracy, literacy and communication skills, including the ability to use IT systems.
9. Commitment to PYC and PCC policies, especially Health and Safety and Safeguarding.
10. Able to work flexibly across the week Monday - Saturday and throughout school holidays and cover at any of the 6 Adventure Playgrounds.

The following would be desirable but not essential:

1. Have some knowledge of maintenance and repairs; able to perform inspections of play structures and the playground space, and carry out remedial repairs and ongoing maintenance.
2. A clean full driving license, with MIDAS.

An annualised 30 hours per week contract requires working between 18 - 26 hours per week Mon - Sat during term time and 37 hours per week during school holidays.

The role requires minimal leave to be taken in school holidays and therefore we allow at a maximum five consecutive days to be taken in the school summer holidays, and a further five days which can be taken in separate denominations within other school holiday periods. The role involves evening and weekend working within a 6-day rota Mon - Sat.

**When completing the application form, please thoroughly tailor your application to the 'Who is the Person' points with the use of examples from your experience. This is really important or you are likely not to be shortlisted.**

### **General Data Protection Regulation (GDPR)**

As part of any recruitment process, Portsmouth City Council collects and processes personal data relating to job applicants. Portsmouth City Council is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations under the General Data Protection Regulations (GDPR).

Completing and sending an application in for a vacancy is your consent for us to process your data for the purpose of recruitment. Your data is not used in any other way and you can withdraw your consent at any point in the recruitment process and we will destroy or delete your information.

For more detailed information on what we collect, how we use, store, delete data and your rights you can access a privacy statement on our Job board.

This role is eligible for a DBS check and the DBS have published a privacy notice to ensure individuals are fully informed of the use of their personal data; their rights and that Portsmouth City Council are meeting the necessary requirements when submitting DBS checks. It is important that you read and understand this privacy policy before any application is submitted to the DBS.

Visit the Gov website to read the full notice.

Please include the below statement in your application. It is important you know your rights.

I have read the Standards/Enhanced Check Privacy Policy for applicants and I understand how the DBS will process my personal data and the options available to me when submitting an application Signed.....Dated.....

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.