



## Planning Officer

**Salary:** Band 7 £32,061 - £36,363 plus market supplement of £3,113 p.a. (subject to review)

**Hours:** 37 hours per week

**Contract:** Permanent

### Why come & work for the Planning Service in Portsmouth?

This is an exciting time to come and join our Service. Portsmouth is one of the most densely populated cities in the country and as the UK's only island city, taller buildings and urban living are needed to support the city's ambitions. The Planning Service is also championing the delivery of high quality, sustainable new communities with green space, residents' stewardship and infrastructure delivery as guiding principles.

Portsmouth is surrounded by internationally important habitats, voted the coolest city outside of London in 2022 and home to over 600 Listed Buildings and 25 Conservation Areas, along with a vibrant seafront, it is a city full of interesting and diverse challenges for any Planner.

### What is the role?

Reporting to: Development Manager Team leader

You will be responsible for dealing with planning proposals and associated appeals, as well as providing guidance and advice to a wide range of customers. You will be part of a team that will deliver a responsive development management service focused on delivering sustainable development and growth within Portsmouth.

This is a role which contributes to the sustainable development and long-term economic prosperity of Portsmouth and the wider area, by:

- Dealing with a diverse range of development proposals from pre- application to post application stage, where necessary presenting the Council's case at appeal and committees.
- Prepare reports and give professional advice to customers.
- Providing guidance and support to enforcement officers, validation and technical support officers.

### Who is the person?

You need to be/have:

- An appropriate degree level qualification (sufficient to undertake the accredited level 7 apprenticeship standard for Chartered Town Planner)
- Knowledge of planning legislation and processes within Development

Management.

- A clear understanding of the role development management plays in delivering regeneration.
- A desire to progress a career as a Chartered Town Planner and place maker
- Good understanding of local government the political environment and sensitivities.
- Highly developed communication and negotiation skills.
- Be able to demonstrate skill as an influencer and negotiator across a broad spectrum of people.
- Ability to apply a problem-solving approach to your work.
- Good communication and interpersonal skills. The ability to converse at ease with customers and provide advice in accurate spoken and written English is essential for the post
- Ability to work on your own initiative and be well organised and self-motivated.

### **Additional information:**

#### **General Data Protection Regulation (GDPR)**

As part of any recruitment process, Portsmouth City Council collects and processes personal data relating to job applicants. Portsmouth City Council is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations under the General Data Protection Regulations (GDPR).

Completing and sending an application in for a vacancy is your consent for us to process your data for the purpose of recruitment. Your data is not used in any other way and you can withdraw your consent at any point in the recruitment process and we will destroy or delete your information.

For more detailed information on what we collect, how we use, store, delete data and your rights you can access a privacy statement on our Job board.

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.