

Dear Applicant,

Thank you for your interest in joining Portsmouth City Council. We are recruiting to several roles within our Fire and Building Safety Team, which forms part of our Compliance Service.

We have multiple vacancies across the four roles, offering opportunities for candidates with different levels of skills, qualifications and experience. Please read each job description carefully before applying and select the role that best matches your experience, qualifications and career aspirations.

The four roles include:

- Trainee Fire Risk Assessor
- Assistant Fire Risk Assessor
- Fire Risk Assessor
- Building Safety Officer

Assessment arrangements and dates vary by role. Full details are provided in the relevant job advertisement.

The Trainee Fire Risk Assessor and Assistant Fire Risk Assessor positions also provide development opportunities and potential progression, subject to available vacancies and the required competencies and experience being gained and demonstrated during your employment with Portsmouth City Council.

We welcome applications from candidates who share our commitment to maintaining safe homes and buildings for Portsmouth residents, and we look forward to receiving your application.

If you have any questions about the vacancies, please contact Mike Counsell (Fire and Building Safety Manager) on 07584 623 461 or [mike.counsell@portsmouthcc.gov.uk](mailto:mike.counsell@portsmouthcc.gov.uk) or Amy Holmes (Head of Compliance) on 07957 386 939 or [amy.holmes@portsmouthcc.gov.uk](mailto:amy.holmes@portsmouthcc.gov.uk).

Thanks,

Mike Counsell  
Fire and Building Safety Manager